Suesan Johnson, CCH

**Consultation Agreement**

**Nature of Work Performed by Practitioner:**

I understand that my practitioner evaluates my entire condition based on a holistic, homeopathic approach, and seeks to assist me to stimulate my body's own healing mechanisms with the use of substances prepared according to the guidelines of the Homeopathic Pharmacopoeia of the U.S, as regulated by the FDA. I understand that my practitioner may also discuss with me the use of other integrative therapeutics to improve my health, and that these are within her scope of practice to the extent that she incorporates them. I agree that I am interested in enhancing my own abilities to establish health in mind and body.

**Training and Credentials of Practitioner:**

I understand that my practitioner is not a medical doctor, has not presented herself as such, and does not seek to diagnose, treat, or prescribe for disease, disorder or other pathological conditions, and that she provides health consultation services. Suesan Johnson, CCH is certified by the Council for Homeopathic Certification which certifies homeopathic professionals.

**Cost of Consultation:**

Initial consultation (90-120 minutes) $275, Therapeutic focus consult (1 hour) $100, Follow-up consultation (20-45 minutes) $45-90, Acute consultation (15-20 minutes) $50. Remedies range from $10-25 but these charges are fluid depending on special circumstances such as if remedies need to be ordered or shipped.

Any additional supports (gemmotherapy, cell salts, organ therapeutics, supplement recommendations, flower essences, etc) will be an additional charge if supplied by your practitioner. I understand I may be instructed to purchase these items on my own and I will incur my own charges if I obtain items independently from health food stores, homeopathic and holistic pharmacies, and/or vendors such as Amazon or Natural Partners. I have reviewed the fee statement below. I agree to pay these fees at the time that services are provided, by cash, check or credit card to Suesan Johnson.

Clients are responsible for payment of all fees at the time of service. Fees can be made via cash, check, or credit card.

**Professional Conduct and Consultation:**

Practitioner agrees to honor confidentiality and assures professional conduct as defined by the Code of Ethics of the Council for Homeopathic Certification; Client grants permission for my practitioner to discuss details of my health in conferral with colleagues and other practitioners with whom client consults without additional confidentiality waiver. This agreement becomes part of client's case records. Client agrees to consult a licensed physician for any medical concern that now exists or arises at any time during the term of this agreement, and to inform my practitioner of my physician's assessment in so far as it applies to my work with her.

**Fees and Policies For Consultation**

**Consultation Fees:**

Initial consultation (2 hours) $ 275
Therapeutic Focus consult (1 hour) $ 100
Follow up consultation (30 - 60 minutes) $ 45-90 Acute consultation for current clients (15 minutes) $ 50

This includes all email time support, and brief check in calls as required to track response. Any additional supplements (herbs, gemmotherapy tinctures, cell salts, flower essences) are charged if provided by our office, or can be obtained independently by the client from health food stores, holistic pharmacies, online vendors (Amazon carries many of the commonly used items) etc.

**General Policies Regarding Scheduling, Payment, and Client Support:**

**Scheduling and Cancellations:** We understand that plans change and unexpected circumstances arise that can disrupt your schedule, and require a change of appointment.

* If it is necessary to cancel / reschedule an appointment, notification of schedule change must be made at least 24 hours in advance.
* Appointments that are missed or cancelled late represent time that was scheduled for the client, and this time is unlikely to be rebooked in a late cancellation or missed appointment.
* Each client is offered one 'first miss' or late cancel that is not charged. A second or later event will be charged at the full fee.

**Virtual Office Consultation:** Clients can schedule consultations via the use of FaceTime, Zoom, or Doxy.me platforms if unable to attend in person.

**Payment:** The client is responsible for payment of all fees at time of service.

Payment may be made with cash, check, credit card (AmEx, Visa, MasterCard). Credit card payments will be made through Natural Medicine and Detox or Square.

A $40 fee will be charged for any check returned to this office unpaid.

**Insurance / HSA / FSA:** Our office does not file any forms for insurance or reimbursement.

Clients are encouraged to investigate all options for insurance reimbursement or use of plans such as Flexible Spending Accounts (FSA) and Health Savings Accounts (HSA), which allow reimbursement of payment with pre-tax funds.

**Homeopathics:** The homeopathics selected for the client will be sent either from the office, or directly from one of the homeopathic pharmacies.

* Packages of homeopathics are sent through the mail, either by first class letter or priority mail packet. Some homeopathic pharmacies ship through UPS.
* The packages are usually sent out within 24-48 hours of the consult. Arrival times vary greatly, and this is not within control of our office.
* We understand that it may be frustrating to be waiting for a package to arrive. In several other countries, wide selections of homeopathics are available at any local pharmacy. Unfortunately, this is not true in North America. Additionally, Suesan uses some homeopathics that are less common in the US, and are ordered from Europe. Patience is required.
* During urgent circumstances, an overnight shipment may be possible from our office. The cost will be determined will be charged to the client.
* For clients who are very eager and would prefer to order their own homeopathics, there are services available to send homeopathics overnight, such as 1-800-Homeopathy or HomeopathyOvernight.com

**Complaints and Recourse:** Suesan Johnson is certified in Classical Homeopathy by the Council for Homeopathic Certification(CHC), a national accredited credentialing board. This certification requires that each practitioner abide by CHC guidelines for professional and ethical conduct. **As with any of the healing professions, each client must have a mechanism of public recourse in the event that he or she feels that unethical or unprofessional interactions have taken place with the certified practitioner.** For certified homeopaths, the mechanism of recourse is through the CHC. The following is a statement from the CHC:

* Each CHC certificant represents the homeopathic profession in the eyes of the public and is expected to uphold the highest standards of professional conduct as described in the CHC Code of Professional Ethics and the Client/Patient Healthcare Rights.
* Any client who believes he or she has a valid complaint regarding a CHC credentialed homeopath may submit a letter to the CHC office describing his or her concerns in detail.
* Following receipt of the letter, a member of the *Standards and Ethics Committee* informs the complainant in writing (through postal or email correspondence) within 10 business days that the complaint has been received and requests an interview to discuss the nature and veracity of the complaint.
* The *Standards and Ethics Committee* notifies all parties concerned, conducts interviews, and thoroughly investigates each complaint received.
* The letter should be mailed to:

Council for Homeopathic Certification P.O. Box 73
Lewisville, AR 71845

I understand all the information presented.

Client’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_